



The Use of Photography & Images Policy



St Aloysius' College

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Person responsible	Mr Bill Lawrence
Review Frequency	Annual
Policy Approved	November 2016
Next to be Reviewed	November 2018
This policy is communicated by the following means:	Website
Governor's Signature:	
Headteacher's Signature:	



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The Use of Photography and Images Policy

The vast majority of people who take or view photographs or videos of children do so for entirely innocent, understandable and acceptable reasons. Sadly, some people abuse children through taking or using images, so we must ensure that we have some safeguards in place. To protect children we will:

- seek their consent for photographs to be taken or published (for example, on our website or in newspapers or publications)
- seek parental consent
- use only the child's first name with an image
- ensure that children are appropriately dressed
- encourage children to tell us if they are worried about any photographs that are taken of them.

Image Consent Form is attached...



Photographic Consent Form (Under 18s)

At **St. Aloysius' College** we take the issue of child safety very seriously, and this includes the use of images of pupils under the age of 18 years old. Including images of minors in school official literature, materials and on the website etc can be motivating for the minors involved, and provide a good opportunity to promote the work of the school.

We ask that parents/legal guardians consent to the school taking and using photographs and images of their children. We will not ordinarily include the full name of the minor alongside an image but may seek individual permission from the parent/guardian to do so on occasion.

Please complete, sign and return this form to **[named person]** at the school.

I consent to photographs and digital images of the child named below, appearing in **St. Aloysius' College** printed publications and the school website. I understand that the images will be used only for school purposes and that the name of my child will be protected unless I have agreed to the publication of my child's full name. I also acknowledge that the images may also be used in and distributed by other media, such as CD or DVD,

Name of child: _____

Name of parent/carer: _____

Address: _____

Phone: _____

Email: _____

Signature: _____

Date: _____

Queries regarding this form should be addressed to the **[contact name and address]**.