



**APPEAL AGAINST DECISION TO REFUSE ADMISSION TO
ST ALOYSIUS COLLEGE
TO BE COMPLETED BY THE PARENT/CARER**

Child's first name(s)		Surname (BLOCK CAPITALS)	
Date of Birth		School year group	
Address			
Borough of Residence			
Telephone No. Home		Telephone No. Daytime	
Current school			

Parent/Carer's Statement

It will help you and the appeals panel if you can state clearly the basis for your appeal. Most appeals fall into one or more of the following categories:

- **The Governing Body did not properly apply its policy** []
- **My child has been discriminated against** []
- **The school is not full** []
- **There are special reasons concerning my child** []

(continue on separate page if necessary)

Signature of parent(s)/carer(s)		Date
Name(s) of parent(s)/carer(s)	Please print	

APPEALS AGAINST ADMISSION DECISIONS GUIDANCE NOTES

If your child has been refused a place at the school you wanted for your son you have the right to appeal against the decision under the 1998 School Standards and Frameworks Act.

VOLUNTARY-AIDED SCHOOLS

You can appeal if the governors or the head of a voluntary-aided school refuse your child admission. Appeals against decisions made by voluntary-aided schools must be sent to the head of the school concerned.

You will have a minimum of 20 days from the original decision in which to appeal i.e. by **12th April 2016** (or longer if the governors agree). You will be given 10 days notice of the hearing.

WHO WILL HEAR YOUR APPEAL

Your appeal will be heard by an independent panel the members of which will be :

- People who have experience in education; who are familiar with educational conditions in the community; or who are parents of registered pupils at a school
- People who are eligible to be lay members. This means people without personal experience in the management of any school or the provision of education in any school (disregarding experience as a school governor or in any other voluntary capacity)

The independent panel will be guided by a code of practice for all local education authorities prepared by the Department for Children, Schools & Families.

APPEAL DECISIONS

The decision of independent appeal panels is binding on the governors of voluntary-aided schools.

In coming to their decisions, the independent appeal committees have to take into account:

- a) the wishes of parents;
- b) the arrangements for admissions published by the governors which include the number of children they have authorised to be admitted to the school and other criteria for admission. The admissions policy is attached.

An appeals panel can only uphold an appeal where it is satisfied that:

- the child would have been offered a place if the admission arrangements had been properly implemented.
- the child would have been offered a place if the arrangements had not been contrary to mandatory provisions in the School Admissions Code and the SSFA 1998; and or
- the decision to refuse admission was not one which a reasonable admission authority would have made in the circumstances of the case.

November 2011

PLEASE TAKE OR SEND THIS FORM TO ST ALOYSIUS COLLEGE AT HORNSEY LANE, N6 5LY

Please ring Deborah McCrosson on 020 7263 1391 X 224 if you have any queries